Hotel Guide

The House of Representatives and the WPL are unable to make any hotel bookings. Participants should make their own bookings directly with hotels. Discounted room rates are available to those who book rooms with the hotels below by May 17, 2019, following the booking procedure specified by each hotel. Participants are advised to book early, as the number of rooms available is limited.

Please note the following:

■ In the cases below bookings will not be eligible for the discount:
  ▪ If a booking is made using a method other than the booking procedure specified by each of the recommended hotels below
  ▪ If a booking is made after the deadline of May 17, 2019 (Japan time)
■ Room rates below all include one night’s accommodation with breakfast, as well as the applicable taxes. All the hotels offer free Wi-Fi.
■ The House of Representatives and the WPL are unable to respond to any queries regarding hotels. Please contact hotels directly.

The House of Representatives will organize a shuttle bus service to transport participants from the hotels recommended below to the summit and reception venues. Participants are therefore encouraged to book these hotels using the hotels’ specified booking procedures. Details of the shuttle bus service will be posted on the WPL Summit website in due course: <https://wplsummit.org/>

1. Hotel New Otani Tokyo, Garden Tower
   Address: 4-1 Kioi-cho, Chiyoda-ku, Tokyo 102-8578
   Access to summit venue: Approx. 22 minutes by foot, or approx. 8 minutes by car
   Nearest stations: Akasaka Mitsuke Station (Tokyo Metro)
   3 minutes’ walk from Exit D
   Marunouchi Line (Station No. M13)
Ginza Line (G05)

Nagatacho Station (Tokyo Metro)
3 minutes’ walk from Exit 7
Hanzomon Line (Z04)
Yurakucho Line (Y16)
Nanboku Line (N07)

Phone number: +81-3-3265-1111
Fax: +81-3-3221-2619
Website: https://www.newotani.co.jp/en/tokyo/
Other information: Bus service (“Airport Limousine”) is available from Haneda or Narita airports to the hotel (bus fares are payable)
Check-in: 2:00 p.m.
Check-out: 12:00 noon

<table>
<thead>
<tr>
<th>Room type</th>
<th>Room size</th>
<th>Room rate in yen (1 guest)</th>
<th>Room rate in yen (2 guests)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Standard room</td>
<td>27.3 m²</td>
<td>21,000</td>
<td>25,000</td>
</tr>
</tbody>
</table>

Booking procedure

2. Akasaka Excel Hotel Tokyo
Address: 2-14-3 Nagatacho, Chiyoda-ku, Tokyo 100-0014
Access to summit venue: Approx. 8 minutes by foot, or approx. 6 minutes by car
Nearest stations: Akasaka Mitsuke Station (Tokyo Metro)
1 minute’s walk from Exit 10
Marunouchi Line (Station No. M13)
Ginza Line (G05)
Nagatacho Station
1 min. walk from Exit 8
Hanzomon Line (Z04)
Yurakucho Line (Y16)
Nanboku Line (N07)

Phone number: +81-3-3580-2311
Fax: +81-3-3580-6066
Email Address: akasaka-e.yo@tokyuhotels.co.jp
Website: https://www.tokyuhotelsjapan.com/global/akasaka-e/index.html
Other information: All rooms are non-smoking
Bus service ("Airport Limousine") is available from Haneda or Narita airports to the hotel (bus fares are payable)

Check-in: 2:00 p.m.
Early check-in:
- Before 8:00 a.m. 100% of room rate
- 8:00 a.m. – 11:00 a.m. 50% of room rate
- 11:00 a.m. – 2:00 p.m. 25% of room rate

Check-out: 11:00 a.m.
Late check-out:
- Until 1:00 p.m. Free of charge
- 1:00 p.m. – 3:00 p.m. 25% of room rate
- 3:00 p.m. – 6:00 p.m. 50% of room rate
- After 6:00 p.m. 100% of room rate

* Please note that early check-in and/or late check-out may not be available, depending on the availability of the room.

<table>
<thead>
<tr>
<th>Room type</th>
<th>Room size</th>
<th>Room rate in yen (1 guest)</th>
<th>Room rate in yen (2 guests)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Standard single</td>
<td>15 m²</td>
<td>16,000</td>
<td>–</td>
</tr>
<tr>
<td>Superior single</td>
<td>19 m²</td>
<td>18,000</td>
<td>–</td>
</tr>
<tr>
<td>Standard double</td>
<td>22 m²</td>
<td>19,500</td>
<td>25,500</td>
</tr>
<tr>
<td>Superior double</td>
<td>22 m²</td>
<td>20,500</td>
<td>26,500</td>
</tr>
<tr>
<td>Deluxe double</td>
<td>29 m²</td>
<td>25,000</td>
<td>31,000</td>
</tr>
<tr>
<td>Standard twin</td>
<td>22 m²</td>
<td>20,500</td>
<td>26,500</td>
</tr>
<tr>
<td>Deluxe twin</td>
<td>30 m²</td>
<td>25,000</td>
<td>31,000</td>
</tr>
<tr>
<td>Premier twin</td>
<td>46 m²</td>
<td>32,000</td>
<td>38,000</td>
</tr>
<tr>
<td>Junior suite</td>
<td>56 m²</td>
<td>42,000</td>
<td>48,000</td>
</tr>
</tbody>
</table>

Booking procedure

Please book by email using the booking form.

3. Toshi Center Hotel Tokyo

Address: 2-4-1 Hirakawa-cho, Chiyoda-ku, Tokyo 102-0093

Access to summit venue: Approx. 11 minutes by foot, or approx. 4 minutes by car

Nearest stations:

- Akasaka Mitsuke Station (Tokyo Metro)
  - 8 minutes’ walk from Exit D
    - Marunouchi Line (Station No. M13)
    - Ginza Line (G05)

- Nagatacho Station
  - 4 minutes’ walk from Exits 4 or 5
    - Hanzomon Line (Z04)
    - Yurakucho Line (Y16)
    - Nanboku Line (N07)

Phone number: +81-3-3265-8211

Fax: +81-3-3262-1705

Email Address: toshicenter.info@rihga.co.jp

Website: https://www.rihga.com/toshicenter_tokyo

Other information:

Please pay for your hotel room at check-in, using either cash (yen) or a credit card.

No bus service (“Airport Limousine”) is available from Haneda or Narita airports to the hotel.

Check-in: 2:00 p.m.

Early check-in:

11:00 a.m. – 2:00 p.m. 30% of room rate

Check-out: 10:00 a.m.

Late check-out:

Until 11:00 a.m. 2,000 yen
Until 12:00 noon 3,000 yen

<table>
<thead>
<tr>
<th>Room type</th>
<th>Room size</th>
<th>Room rate in yen (1 guest)</th>
<th>Room rate in yen (2 guests)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Single</td>
<td>15.5 m²</td>
<td>13,000</td>
<td>20,000</td>
</tr>
<tr>
<td>Double</td>
<td>17.5 m²</td>
<td>16,000</td>
<td>20,000</td>
</tr>
</tbody>
</table>

Booking procedure
Please book by email or fax using the booking form.