

## Hotel Guide

The House of Representatives and the WPL are unable to make any hotel bookings. Participants should make their own bookings directly with hotels. Discounted room rates are available to those who book rooms with the hotels below by May 17, 2019, following the booking procedure specified by each hotel. Participants are advised to book early, as the number of rooms available is limited.

Please note the following:

- In the cases below bookings will not be eligible for the discount:
  - If a booking is made using a method other than the booking procedure specified by each of the recommended hotels below
  - If a booking is made after the deadline of May 17, 2019 (Japan time)
- Room rates below all include one night's accommodation with breakfast, as well as the applicable taxes. All the hotels offer free Wi-Fi.
- The House of Representatives and the WPL are unable to respond to any queries regarding hotels. Please contact hotels directly.

The House of Representatives will organize a shuttle bus service to transport participants from the hotels recommended below to the summit and reception venues. Participants are therefore encouraged to book these hotels using the hotels' specified booking procedures. Details of the shuttle bus service will be posted on the WPL Summit website in due course: <<https://wplsummit.org/>>

### 1. Hotel New Otani Tokyo, Garden Tower

Address: 4-1 Kioi-cho, Chiyoda-ku, Tokyo 102-8578  
Access to summit venue: Approx. 22 minutes by foot, or  
approx. 8 minutes by car  
Nearest stations: Akasaka Mitsuke Station (Tokyo Metro)  
3 minutes' walk from Exit D  
Marunouchi Line (Station No. M13)

Ginza Line (G05)

Nagatacho Station (Tokyo Metro)

3 minutes' walk from Exit 7

Hanzomon Line (Z04)

Yurakucho Line (Y16)

Nanboku Line (N07)

Phone number: +81-3-3265-1111  
Fax: +81-3-3221-2619  
Website: <https://www.newotani.co.jp/en/tokyo/>  
Booking website: [http:// bit.ly/2BAnUMi](http://bit.ly/2BAnUMi)  
Other information: Bus service (“Airport Limousine”) is available from Haneda or Narita airports to the hotel (bus fares are payable)  
Check-in: 2:00 p.m.  
Check-out: 12:00 noon

Room type	Room size	Room rate in yen (1 guest)	Room rate in yen (2 guests)
Standard room	27.3 m <sup>2</sup>	21,000	25,000

Booking procedure

Please book using the hotel's dedicated webpage: <<http://bit.ly/2BAnUMi>>

**2. Akasaka Excel Hotel Tokyu**

Address: 2-14-3 Nagatacho, Chiyoda-ku, Tokyo 100-0014  
Access to summit venue: Approx. 8 minutes by foot, or approx. 6 minutes by car  
Nearest stations: Akasaka Mitsuke Station (Tokyo Metro)  
1 minute's walk from Exit 10  
Marunouchi Line (Station No. M13)  
Ginza Line (G05)  
  
Nagatacho Station  
1 min. walk from Exit 8

Hanzomon Line (Z04)

Yurakucho Line (Y16)

Nanboku Line (N07)

- Phone number: +81-3-3580-2311
- Fax: +81-3-3580-6066
- Email Address: akasaka-e.yo@tokyuhotels.co.jp
- Website: <https://www.tokyuhotelsjapan.com/global/akasaka-e/index.html>
- Other information: All rooms are non-smoking  
Bus service ( "Airport Limousine" ) is available from Haneda or Narita airports to the hotel (bus fares are payable)
- Check-in: 2:00 p.m.  
Early check-in:
  - Before 8:00 a.m. 100% of room rate
  - 8:00 a.m. – 11:00 a.m. 50% of room rate
  - 11:00 a.m. – 2:00 p.m. 25% of room rate
- Check-out: 11:00 a.m.  
Late check-out:
  - Until 1:00 p.m. Free of charge
  - 1:00 p.m. – 3:00 p.m. 25% of room rate
  - 3:00 p.m. – 6:00 p.m. 50% of room rate
  - After 6:00 p.m. 100% of room rate
- \* Please note that early check-in and/or late check-out may not be available, depending on the availability of the room.

Room type	Room size	Room rate in yen (1 guest)	Room rate in yen (2 guests)
Standard single	15 m <sup>2</sup>	16,000	–
Superior single	19 m <sup>2</sup>	18,000	–
Standard double	22 m <sup>2</sup>	19,500	25,500
Superior double	22 m <sup>2</sup>	20,500	26,500
Deluxe double	29 m <sup>2</sup>	25,000	31,000
Standard twin	22 m <sup>2</sup>	20,500	26,500
Deluxe twin	30 m <sup>2</sup>	25,000	31,000
Premier twin	46 m <sup>2</sup>	32,000	38,000

Junior suite	56 m <sup>2</sup>	42,000	48,000
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### Booking procedure

Please book by email using the booking form.

### 3. Toshi Center Hotel Tokyo

Address: 2-4-1 Hirakawa-cho, Chiyoda-ku, Tokyo 102-0093  
Access to summit venue: Approx. 11 minutes by foot, or approx. 4 minutes by car

Nearest stations: Akasaka Mitsuke Station (Tokyo Metro)  
8 minutes' walk from Exit D  
Marunouchi Line (Station No. M13)  
Ginza Line (G05)

Nagatacho Station  
4 minutes' walk from Exits 4 or 5  
Hanzomon Line (Z04)  
Yurakucho Line (Y16)  
Nanboku Line (N07)

Phone number: +81-3-3265-8211  
Fax: +81-3-3262-1705  
Email Address: toshicenter.info@rihga.co.jp  
Website: [https://www.rihga.com/toshicenter\\_tokyo](https://www.rihga.com/toshicenter_tokyo)

Other information: Please pay for your hotel room at check-in, using either cash (yen) or a credit card.  
No bus service (“Airport Limousine”) is available from Haneda or Narita airports to the hotel

Check-in: 2:00 p.m.

Early check-in:  
11:00 a.m. – 2:00 p.m. 30% of room rate

Check-out: 10:00 a.m.  
Late check-out:  
Until 11:00 a.m. 2,000 yen

Until 12:00 noon

3,000 yen

Room type	Room size	Room rate in yen (1 guest)	Room rate in yen (2 guests)
Single	15.5 m <sup>2</sup>	13,000	—
Double	17.5 m <sup>2</sup>	16,000	20,000

#### Booking procedure

Please book by email or fax using the booking form.